

**GOVERNMENT OF TELANGANA
FOREST DEPARTMENT**

From:
Sri P.K. Jha, IFS,
Hl. Chief Conservator of Forests
(Head of Forest Force),
Aranya Bhavan, Saifabad,
HYDERABAD (TS) 500 004

To:
All the District Collectors

Rc. No. 17412/2017/SF-III, Dated:19-05-2018

Sir/Madam,

Sub: TSFD – TKHH – Telangana Haritha Mithra Awards (THMA) – Guidelines for selecting candidates and institutions for awarding Haritha Mithra Awards – Issued – Regarding.

Ref: 1. G.O. Ms. No. 37, EFS & T (For.I) Dept., Dt. 02.11.2017
2. G.O. Ms. No. 41, EFS & T (For.I) Dept., Dt. 30.11.2017

Kind attention is invited to the references cited. In the reference 1st cited, orders have been issued constituting the Telangana Haritha Mitra Awards under Telanganaku Haritha Haram Programme in the State. In the reference 2nd cited, orders have been issued indicating the timelines for inviting applications and processing the applications for awarding the Haritha Mitra Awards as follows –

- | | | | |
|------|--|---|--|
| i) | Invitation of applications | : | before 15 th May, every year |
| ii) | Submission of final list of Awardees both for District And State Level to PCCF | : | before 15 th June, every year |
| iii) | Submission of final list of Awardees in all categories By State Level Monitoring And Co-ordination Committee | : | before 15 th July, every year |
| iv) | Final notification by the Government indicating the Names of awardees in all Categories | : | before 31 st July, every year. |
| v) | Presentation of awards to the Awardees | : | on 15 th August, every year
On independence day. |

In the said Government orders no detailed guidelines are issued to invite and process the applications, and hence the following detailed guidelines are issued and enclosed as annexures to facilitate the District Level Monitoring and Coordination Committee to process the applications –

- i) Annexure – I (Application Format for the applicants)
- ii) Annexure – II (Guidelines for filling up the application format)
- iii) Annexure – III (Guidelines for evaluating the applications)
- iv) Annexure – IV (Scoring Criteria and Marks allocated)

The District Collectors are requested to kindly take further necessary action in the matter accordingly.

Encl: Annexure-I,II,III and IV.

Yours faithfully
Sd/- P. K. Jha
Prl. Chief Conservator of Forests
& Head of Forest Force

Copy to all the District Forest Officers along with enclosures (and copies of the references cited by mail) for information and necessary action. They are requested to contact the concerned District Collectors personally and arrange to invite applications after giving wide publicity for all the categories (both for District Level and for State level awards) and scrutinize and evaluate all the applications in the District Level *Monitoring and Coordination* Committee of Telanganaku Haritha Haram and submit the recommended awardees with justifications for each category to the Prl. Chief Conservator of Forests/Member Secretary of State Level Co-ordination Committee of TKHH **by 20-06-2018 without fail.**


Copy to all the Circle Heads with enclosures for information and necessary action.

Copy submitted to the Special Chief Secretary to Government, EFS&T, Govt of Telangana, Hyderabad for favour of kind information and necessary action.

//True Copy//



For Prl. Chief Conservator of Forests


21/5/2018

ANNEXURE-I

(APPLICATION FORMAT FOR THE APPLICANTS)

1. The year for which nomination is made –
2. Category of Award for which applied: (√ mark the category)

1. District Level Awards:

- A. Individual Category:
 - i. Peoples' representatives and General Public
 - ii. Forest Department, Rural Development Department, other Government Departments.
- B. Institutional Category:
 - i. Best Mandal
 - ii. Best Gram Panchayats.
 - iii. Best ward in Urban Local Bodies.
 - iv. Best Educational institution and
 - v. Best Government Department.

2. State Level Awards:

- A. Individual Category:
 - i. Best Officer in Forest Department, Rural Development Department and Other Government Departments.
 - ii. Best peoples' representative, and
 - ii. Best in General Public
- B. Institutional Category:
 - i. Best District, Gram Panchayat, Municipality, Corporation, Mandal.
 - ii. Best Educational institutions including Universities.
 - iii. Best Corporate bodies, Wards in GHMC and
 - iv. Best Government Department.

3. Name of Applicant/Organization (in capital letters)
(Authorized person in case of Organization)

4. Details of the Applicant :

**i)Individual Category
(Forest / Rural Department Official /
Any other Government Official)**

Name:

Designation:

Department / Corporation / PSU:

Employee ID*:

Complete Office Address with Pin code:

Office Contact No.(Landline):

Applicant's Contact No. (Mobile No.):

Applicant's E mail id: